

**A G E N D A**  
**REGULAR MEETING OF THE**  
**TOWER METROPOLITAN DISTRICT**  
**TOWER BUSINESS IMPROVEMENT DISTRICT**  
**HIMALAYA WATER AND SANITATION DISTRICT**

**DATE:** Tuesday, November 21, 2023  
**TIME:** 11:30 a.m.  
**LOCATION:** Microsoft Teams Meeting and Videoconference  
Dial In: 1 669-235-9053 Conference ID#: 825 488 636#

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F %23%2F%20%2Fmeetup-join%2F19%3Ameeting\\_MjQzYmNiZTAZDVMYy00ZTYzLTg2ZTctNml2ZjMwMmE3YTA2%40thre ad.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c8adb7c7-5f9f-4c93-8a77-b7e325a7ceb7%2522%252c%2522Oid%2522%253a%25228361ad74-da7c-4380-8c43-978a1cafbed8%2522%257d%26CT%3D1687984867025%26OR%3DOutlook-Body%26CID%3D43DC0E77-CD5C-47A9-A755-82BD5CE9AEA0%26anon%3Dtrue&type=meetup-join&deeplinkId=e97f0d48-d803-464d-afb7-b23d493ceb24&directDl=true&msLaunch=true&enableMobilePage=false&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F%20%23%2F%20%2Fmeetup-join%2F19%3Ameeting_MjQzYmNiZTAZDVMYy00ZTYzLTg2ZTctNml2ZjMwMmE3YTA2%40thre ad.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c8adb7c7-5f9f-4c93-8a77-b7e325a7ceb7%2522%252c%2522Oid%2522%253a%25228361ad74-da7c-4380-8c43-978a1cafbed8%2522%257d%26CT%3D1687984867025%26OR%3DOutlook-Body%26CID%3D43DC0E77-CD5C-47A9-A755-82BD5CE9AEA0%26anon%3Dtrue&type=meetup-join&deeplinkId=e97f0d48-d803-464d-afb7-b23d493ceb24&directDl=true&msLaunch=true&enableMobilePage=false&suppressPrompt=true)

Tower Metropolitan District

<b>BOARD OF DIRECTORS</b>	<b>OFFICE</b>	<b>CURRENT TERM</b>
Randall Hertel	President	2022-2025
Michael Kapoor	Vice President	2023-2027
Michael Wafer	Treasurer	2023-2027
Jack “Skip” Bailey, Jr.	Secretary	2022-2025
Vacant		2023-2027

Tower Business Improvement District

<b>BOARD OF DIRECTORS</b>	<b>OFFICE</b>	<b>CURRENT TERM</b>
Randall Hertel	President	2022-2025
Michael Kapoor	Vice President	2023-2027
Michael Wafer	Treasurer	2023-2027
Jack “Skip” Bailey, Jr.	Secretary	2022-2025
Vacant		2023-2027

Himalaya Water and Sanitation District

<b>BOARD OF DIRECTORS</b>	<b>OFFICE</b>	<b>CURRENT TERM</b>
Randall Hertel	President	2022-2025
Michael Kapoor	Vice President	2023-2027
Michael Wafer	Treasurer	2023-2027
Jack “Skip” Bailey, Jr.	Secretary	2022-2025
Vacant		2023-2027

1. Call to order
2. Disclosure of potential conflicts of interest
3. Approval of Agenda
4. Approval of minutes for the joint regular meeting held on November 15, 2022 (Himalaya WSD and Tower BID) and October 17, 2023 (Tower MD)
5. Public Comment
6. Consider appointment to the Board of Directors
7. Financials
  - a. Himalaya WSD - Financial Report/Claims
  - b. Tower BID - Financial Report/Claims
  - c. Tower MD - Financial Report/Claims
  - d. Cash Balance Analysis
  - e. Himalaya WSD – Ratify approval of 2022 Audit Exemption
  - f. Tower BID – Ratify Approval of 2022 Audit Exemption
  - g. Tower MD - Ratify approval of 2022 Audit
  - h. Discuss and consider approval of Master Service Agreement and Statement of Work with CliftonLarsonAllen LLP (Tower BID)
  - i. Discuss and consider approval of Master Service Agreement, Statement of Work, and Payroll Statement of Work with CliftonLarsonAllen LLP (Himalaya WSD)
  - j. Discuss and consider approval of Master Service Agreement, Statement of Work, and Payroll Statement of Work with CliftonLarsonAllen LLP (Tower MD)
  - k. Other
8. Conduct public hearings and consider for approval Resolutions Amending the 2023 Budgets for Tower MD, Himalaya WSD, and Tower BID, if required
9. Conduct public hearings and consider for approval Resolutions Adopting 2024 Budgets, approving the appropriation of funds, and authorizing tax levies to be certified by the Districts for collection in fiscal year 2023 for Tower MD, Himalaya WSD, and Tower BID
10. Attorney items
  - a. Consider for approval Resolutions Concerning Annual Administrative Matters for 2024
  - b. Consider for approval Resolutions Providing for Exclusion from Worker’s Compensation Coverage, if necessary
  - c. Consider for ratification 2024 Operating Plan & Budget (Tower BID)
  - d. Other

11. Director items
  - a. Construction Update
  - b. Other
12. New business
  - a. Monthly Management Report
13. Continuation/Adjournment